

# Minutes of the Annual Parochial Church Council Meeting, 29<sup>th</sup> April 2019

## **WELCOME AND OPENING WORSHIP**

Rev Paul Reynolds welcomed everyone to the meeting.

1. **Election of Minutes Secretary** – Sarah Elbourne was elected to take the minutes for this meeting.
2. **List of those present** – Rev Paul Reynolds; Stan Heptinstall; Cindy Jones, Sarah Elbourne; Cath Ortot; Mike Ross; Alan Bateman; Lesley Hill; Anne Whittington-Smith; Jimmy Smith; David Curnock, Anne Curnock; Jenny Biss; Sally Cresswell; Ken Bird; Chris Lane; Mike Elbourne; Heide Stafford; Christine Cleave; Pat Whitcombe; Pat Ahworth; Helen Mather; Louise Bolton; Kate Prayle; David Edinburgh; Alison Reynolds, David Ducker; Janet Ducker; Martin Plackett; Hillary Brian; David Jones; Jonathan Portwood; Kathleen Griffiths; Muriel Williams; Janice Wilson, Shirley Sellens; Brian Sellens; Lesley Law; Wendy Willan; Carole Croft; Victor Smithson; Marwin Smithson; Rev Tony Cardwell; Liz Cardwell; Ann Mellon; Frank Mellon; Daisy Clifford; Tom Clifford; Daniel Stevenson; Rosaline Colville; Alex Pearson; Lillian Heptinstall; Rosemary Bjelland; H Schierbaum
3. **Apologies** – Ann Hart; Vicky White; John Hart; Linda Hart; David Hanford; Gill Wilmot; Richard Portwood; Rita Portwood; Rosie Portwood; Judith Portwood; Barbara Brown; Sheila Schierbaum; Robert Cleave

Paul apologised for the blurring on the accounts sheets at the back of the papers, and said that if anyone would like a better printed copy, there were some available and that it would be on the website tomorrow.

## **ELECTION OF CHURCH WARDENS**

4. **To Elect 2 churchwardens**

**Stan Heptinstall has indicated willingness to stand again as Churchwarden**

**Wendy Willan has to stand down now.**

**Mike Ross has been nominated.**

**Both Stan and Mike are duly elected for coming year.**

5. **To note the appointment of four Deputy Churchwardens:**

**Currently Deputy Churchwardens are Louise Bolton, Janet Davidson Ducker, Mike Bellamy, David Jones.**

Mike Bellamy is standing down.

Tom Clifford has been appointed.

These Appointments noted.

## **ANNUAL GENERAL MEETING**

6. To receive for approval the minutes of the preceding APCM (2018).  
Paul signed as an accurate record of the meeting.

7. **To consider any matters arising** from those minutes.

Page 2 - Newsreel. Paul reminded everyone about this and how to access it on the website. An opportunity for anyone to put in a report, including photographs. It needs to be sent to Paul for inclusion.

Question - could it be higher on the list? - Paul said it is on the first page.

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## REPORTS

8. **To Receive the Report on Electoral Changes in the Past Year –  
Ann Mellon -Stands at 159 - down on previous years. 52 not in parish, 107 in parish.**
9. **To Receive the PCC Secretary’s Report on the Proceedings of the PCC for the Past Year –**  
Paul thanked Cindy for the report, and for the work she does as PCC Secretary. There were no questions.
10. **To Receive a Report on the Proceedings of the Nottingham South Deanery Synod –**  
There were no questions.  
**Reports of committees have been distributed. Not all reports of committees have been able to be included, due to time factors and the Church Mission.**

## FABRIC AND FINANCE

11. **To Receive a Report upon the Fabric, Goods and Ornaments of the Church –**  
Stan Heptinstall presented the report. He highlighted some points: Access entrance has been completed and has been a huge success. The heating failed just before Christmas, that has now been sorted, thanks to John Hart. There is still an issue with the lighting, but this should be sorted out soon. Work has been done on the Ashes plot and Brotowe much work into this. There is still a small amount of work to be done. Work has been also done on the kitchens and grounds. Stan thanked everyone.  
Paul thanked Stan and David Jones for their work on the Ashes plot. Mike Bellamy is stepping down from the committee, Paul thanked him and all the other members of the committee.
12. **To receive a report upon the financial affairs of the parish together with the independently examined financial statements of the Parochial Church Council (PCC) for the year ending December 31<sup>st</sup> 2016 -**  
  
Alan Bateman has been taking handover from Frank Mellon, as new Treasurer. Christine Langton is now serving as Parish Accountant.  
Alan presented the accounts. Alan thanked Frank for all his help and guidance. These accounts have been approved by PCC in March.  
Highlighted - donations of congregation is bulk of income. Thanks - it keeps the church going. He encouraged people to review their giving in light of their circumstances. Lighting appeal - £2,000 has been raised.  
Other sources - Christmas Bazaar, Traidcraft.
13. **To receive details of our Parish Share (Giving for Ministry) Contributions.** Can be overlooked Alan emphasised the importance of supporting ministry in Nottingham. Have been falling behind in previous years. Gradual decline in income. £69,000 set by Diocese, it looks as though we will currently be able to afford £60,000.  
Accounts have been audited by Smith Emmerson in the past and they have been very satisfactory.
14. **To appoint an independent examiner to the PCC for a term of office that would end at the close of the next APCM –**  
**Proposal to reappoint Smith Emmerson**

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Proposal to use this company again:  
Proposed, Seconded and Carried

A former employee received a loan, and this has not been paid back, through no fault of the individual. Alan proposed to the PCC that the Church write off that loan, there was no formal loan agreement, the PCC has approved this.

Alan formally thanked all the people who count the collections every week.

One question - on page 42 - what is other income. Alan explained that this is income that comes in Ad hoc, through such things as Traidcraft, Christmas Bazaar, Cafes. Legacies go into Restricted Funds.

Paul announced that a new Archdeacon has been appointed - Phil Williams

## ELECTIONS

15 **Parochial Church Council** - there are 3 places to appoint - 3 for 3 years, 1 for 2 years.

**Deanery Synod** - there is 1 place.

Nominations for PCC places - There have been 4 nominations, Janet Davison Ducker, Kate Prayle, Tom Clifford and Wendy Willan.

Wendy volunteered to take the 2 year position, therefore Janet, Kate and Tom will be on the PCC for 3 years and Wendy for 2 years.

Jimmy Smith will be on Deanery Synod.

Stan is automatically on PCC as ex-officio as Warden.

## 16. Sidesmen and Sideswomen and Welcome Team

Jonathan Portwood has taken over co-ordinating Sidespersons. Jonathan thanked Ken Bird for doing it for many years. Anne Mellon co-ordinates the Welcome Team.

Currently there is a shortage of Sidespeople, and Welcomers, particularly at 9am and 10.45 services. Appeal for new people to join rota for this very important work.

Paul thanked Jonathan and Anne Mellon

## 17. The Vicar's address –

Paul read I Peter 3: 8-22.

**Paul expounded this passage. As below:**

*(Insert Paul's address)*

Paul thanked people who had worked hard over the last year to build the work of the Church, especially over the past few months for the parish mission.

Paul thanked Wendy Willan for her dedication as Church Warden over the past 6 years and presented a gift and flowers.

## ANY OTHER BUSINESS

18. **Questions and recommendations from the floor for future consideration by the PCC and its sub-committees.**

Paul asked a question - What is happening about Hemlock Happening?

Cindy answered.

The next stage of our mission. We are having a bigger pitch this year, 8 Gazebos. Lots of activities for children, leaflets to be given out.

Help is needed for children's work, and for people to chat to attendees.

This year it would be good to try and get people to come to St Ms to see us, so invitations will be given out to a songs of praise service and afternoon tea for the following Sunday (16<sup>th</sup> June).

Local people eg GP, Mayor, Head of Foundation will be asked to take part and choose their favourite hymn.

Cindy asked for support with this.

There were no questions from the floor, so Paul closed the meeting with **Grace**

**The meeting finished at 8.50 pm and refreshments were served.**

Signed ..... Date .....